

**FORT LUPTON PUBLIC AND SCHOOL LIBRARY**  
**LIBRARY BOARD MEETING MINUTES**  
**Thursday, May 19, 2022, 6:30 PM**

**I. Call to Order** - Ms. Holton called the meeting to order at 6:30 pm.

**II. Roll Call** - Mrs. Harlan called roll.

Present at the meeting were board members Gerri Holton, Evelyn Harlan, Chantel Hays, Lia Inge, Teri Kopfman, and Sharon Ceretto joined virtually. Erica Arellano was excused.

Also present were Susan Browne, the President of Weld Re-8 School District, Carlos Barron from the city council, FLP&S Library Director Thomas Samblanet, FLP&S Library Assistant Director Kate Merrell, and Mary Edens taking minutes.

**III. Approval of Agenda** -

**Evelyn Harlan made a motion to approve the agenda. Teri Kopfman seconded the motion. The motion was approved unanimously.**

**IV. Approval of Minutes** -

Corrections were mentioned for the April meeting minutes and so noted.

**Chantel Hays made a motion to approve the amended April 21, 2022 minutes. Lia Inge seconded the motion. The motion was approved unanimously.**

**V. Public Comments** There were no public comments.

**VI. Reports** -

i. **City Report** -

Gerri introduced Carlos Barron who is on the City Council for Ward 3. Carlos shared that he grew up locally, enjoys living in Fort Lupton, and decided to serve the community. He said he has 3 kids that come to library. Carlos was informed about the composition of the library board and our relationship with HPLD, the city, and the school.

A more formal meeting with the council is planned due to enlighten the new members of the Library Board's structure.

Carlos reported that 9<sup>th</sup> Street should be open by the end of the school year, McDonalds is being built on First Avenue, and the intersection at Collage Avenue at 9<sup>th</sup> will be reconfigured.

He also stated that at the end of this year the city will pay off the recreation center original bill. The city will request a tax extension as they are planning an expansion of the rec center using the same architect and builder. The requested extension would not exceed the current funds.

ii. **Weld Re-8 Report** -

Susan Browne reported that graduation is May 28<sup>th</sup> on the traditional Memorial Day weekend. She said the school district is facing budget issues and is looking at doing away with football, but it is not going away this year. The Amatos passed this week, they were very involved in the High School as a coach and teacher. The school district has been dealing with vandalism. Middle school science fair was held on the effects of brain activity and the current environment. There is no IGA with Fort Lupton home developers so there are no revenues going to the school district from all the new homes built in Fort Lupton. They do have an IGA with Dacono and they get funds from new houses in that area. The school district has a full board for the first time in many years.

iii. Director's Report (written) Thomas reported one update that Kate Davis will be out of her office for the next few weeks but will be working from home. The "stay interviews" went really well. He highlighted the upcoming programs in June.

iv. Committee Reports --

1. Sunshine Fund (Ms. Holton) no changes \$33.01
2. Art Committee description was submitted by Teri and it will be kept on record.

**VII. New Business**

i. Upcoming Programming-

Thomas said that the board packets included the Summer Reading Adventure descriptions, one with an overview and the other with more detailed information.

A question about the B&G club followed concerning the children and if they will be taken to the library for SRA. The B&G Club administrators are checking into this and they will contact Thomas concerning ages and supplies.

People can sign up online for SRA or come to the library to fill out hard copies. There are no deadlines. Library staff attended the schools to share information about the Summer Reading Adventure.

There will be three free concerts this summer outside of the library.

**VIII. Continuing Business**

i. Building update –

Thomas reported that everything is moving forward. Acquiring permits has slightly delayed the start of construction. Groundbreaking will hopefully be in early June and will include the School Board, City Council, the Library Board, and HPLD. We will start talking about furniture in June, but the pricing has been going up. COVID and other health concern precautions will be included in the furniture planning.

ii. Mural Repair Funds –

The library paid \$510 for repairs to large mural out of general funds.

**Evelyn Harlan made a motion to transfer \$510 from the Art Fund to General Funds. Chantel Hays seconded the motion. That motion passed unanimously.**

iii. Koshio Donation Allocation –

The library received \$5555.94 from Koshio Family. Options were discussed to use the funds in programming, the building budget, or purchasing a new collection for the High School library. The family requested that the donation would be used for the good of community and students. The Koshio family was known for their passion of gardening so maybe it could be used for landscaping including a peaceful meditation spot or a Japanese themed area. Thomas will research prices on the different ideas suggested.

iv. ALA Bill of Rights Review –

Chantel read the ALA Bill of Rights. This was adopted in 1939 and it is still relevant today. The board discussed the items described in the ALA Bill of Rights individually.

Evelyn Harlan expressed her concern that parents do not have rights concerning their children in the library and what they check out. Terminology was discussed regarding Library Law and the rights of children but not the parent's rights. Thomas shared that this is true to public libraries across the nation. Librarians will work with parents to build reading lists.

Next time the board will discuss the Freedom to Read. Evelyn will lead the discussion.

v. IGA –

A plan has been presented to meet jointly with the School Board and City Council on June 14<sup>th</sup>. The City Council, the Library Board, and the School Board will attend although the School Board's attendance is voluntarily. The time is to be determined, but the city usually meets at 6:00 pm.

Since the meeting with all the boards in January 2020, the Library Board has formed an IGA committee and has added best practices and current operations to share with the city and school district. Thomas has created a presentation that has references of documents relating to the IGA. It was voiced that the School Board wants to hold the meeting in the School District's building because City Hall is too small.

vi. April Programming Report –

The Cinco de Mayo program was well attended. Performing at the event was the High School dance team that demonstrated Machete dancing.

We had 55 people at the Mother's Day event, and it was lovely. There was positive feedback on the Tea and Cinco de Mayo.

**IX. Board comments**

- Sharon said that she appreciates the staff and the programming for the wonderful events. She really enjoyed the harp at the Tea. People mentioned to her that they had never tried the candy at the Cinco de Mayo program, but they really enjoyed it.
- Chantel enjoyed programming and stated that she is resigning from board. She said that this will be her last meeting.
- Gerri mentioned the director's report and praised the information about the stay interviews, the new accounting procedures, and recognized staff contributions.
- Lia said she heard good things about the Mother's Day event from community members and they mentioned that they are coming for Japanese lecture.
- Teri agreed with all the positive comments and that she will enjoy the summer concert series.
- Thomas shared a thank you card from the staff for the breakfast the board provided. He also said that he is graduating from San Jose State.

**X. Development of next meeting agenda**

- Building update
- Freedom to Read Statement
- IGA
- Finance and Art committee assignment
- Budget Committee
- Koshio Donation

**XI. Adjourn** Evelyn Harlan made a motion to adjourn the meeting. Teri Kopfman seconded that motion. The motion passed unanimously, and the meeting was adjourned at 8:05 pm.

Respectfully submitted by Mary Hoffman Edens.