



City Clerk

130 S. McKinley Avenue
Fort Lupton, CO 80621

Phone: 720.466.6101
Fax: 303.857.0351

www.fortluptonco.gov

2022 Business License Application

\$25.00 Application Fee

Expiration Date: December 31, 2022

Please Print

Business Information

Trade Name (DBA): _____

Location of Business: _____

Street Address, City, State, Zip

Mailing Address: _____

Street Address, City, State, Zip

Phone No. _____ Fax No. _____ E-mail Address (required) _____

State Sales Tax I.D.: _____

Please supply the City with a copy of your Certificate of Good Standing and complete the attached Lawful Presence Affidavit.

Business Owner Information (applicant)

Owner Name: _____

Owner Address: _____

Street Address, City, State, Zip

Phone No. _____ Fax No. _____ E-mail Address (required) _____

Property Owner Information

Owner Name: _____

Owner Address: _____

Street Address, City, State, Zip

License Information

Please give a brief explanation of the business: _____

Typical hours of operation _____

The following questions pertain to those businesses located within the City limits. If your business isn't located within the City limits, please proceed to the next page.

Will alcohol be sold at the location? _____ Yes _____ No

Is this a home based business? _____ Yes _____ No If yes, please complete a Home Occupation Application. Contact info/link to obtain application:
<http://www.fortlupton.org/DocumentCenter/View/3620>

Type of Business: Retail ___ Manufacturing ___ Service ___ Warehouse ___ Office ___
Other (please describe) _____

Total size _____ square feet of building.

What is the Zoning for this Business location (please contact the Planning Department with questions 720.466.6128)? _____

Is this a new business to the City of Fort Lupton OR a new location within the City limits? ___
Date business opened at this location _____

Total number of parking spaces on-site _____ Handicap Parking spaces _____
How many "other" parking spaces _____

Number of Employees _____ Full Time _____ Part Time

Will there be any new construction (remodeling or addition to the building) associated with this business? _____ Yes _____ No (Please contact the Building Department to verify whether you need a permit for modification to your location 720.466.6107).

If so please describe

Will there be a new sign or temporary sign(s) associated with the business? _____ Yes _____ No

Note that the City's lighting code limits illumination of exterior lighting to one hour before opening and to one hour after business closing.

Please be advised that there are specific regulations regarding signs in the City of Fort Lupton. See Article 7 of the Fort Lupton Municipal Code for details, online at
<http://www.fortlupton.org/405/Zoning>

Will there be overweight vehicles used in conjunction with the business? _____ Yes _____ No.
(Please be advised that overweight vehicles require permits issued by Public Works Department.)

We thank you for completing this application. The data is compiled and used for many uses, such as grants, demographic, Economic Development, etc.

I declare under penalty of perjury that all statements contained herein are to the best of my knowledge and belief, true and that all necessary land use permits, building permits, and any other permits required by law have been or will be secured prior to the commencement of the business activity which is the subject of this application.

Authorized Signature: _____ Date: _____

Printed Name: _____ Title: _____

For Office Use Only		
PLANNING/ZONING CLEARANCE	<input type="checkbox"/> Permitted Use	<input type="checkbox"/> Special Use Permit
Date Land Use Permit Approved _____		
Assessor's Parcel Number _____		Zoning Designation _____
Notes: _____		
Planning Dept. – Accepted by: _____		Date: _____
City Building Inspector CO Inspection date: _____		
Fire Department Inspection Date: _____		
Total Fees: _____	Receipt No. _____	Received by: _____